EXERCISE NO. 1: Create a table based on the template:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Timetable of classroom 3.C | | | | | | | | |
|  | 0 | 1 | 2 | 3 | 4 | 5 | 6 |  |
| Mon |  | Čj | M | Aj | D | Vv | Vv |  |
| Tue |  | Př | M | Čj | Inf |  |  |  |
| Wed | Tv | Tv | Čj | Aj |  | Pč | Pč |  |
| Thu |  | Čj | M | Př | D |  |  |  |
| Fri |  | M | Aj | Čj | Hv |  |  |  |

EXERCISE NO. 2: Create a line graph based on the following data:

|  |  |
| --- | --- |
| Time (h) | Temperature (°C) |
| 8:00 | -2 |
| 9:00 | -1 |
| 10:00 | 0 |
| 11:00 | 1 |
| 12:00 | 2 |
| 13:00 | 2 |
| 14:00 | 4 |
| 15:00 | 5 |
| 16:00 | 6 |
| 17:00 | 5 |
| 18:00 | 4 |
| 19:00 | 2 |
| 20:00 | 1 |
| 21:00 | -1 |
| 22:00 | -2 |

EXERCISE NO. 3: Create a bar chart based on the following table:

|  |  |  |
| --- | --- | --- |
|  | INCOME | EXPENSES |
| JANUARY | 23 089 CZK | 17 542 CZK |
| FEBRUARY | 24 890 CZK | 16 230 CZK |
| MARCH | 23 880 CZK | 20 120 CZK |
| APRIL | 21 199 CZK | 13 157 CZK |
| MAY | 22 850 CZK | 15 650 CZK |
| JUNE | 24 100 CZK | 18 453 CZK |

EXERCISE NO. 4: A total of 100 students attend the language school. The table shows the number of students studying each foreign language. Create a pie chart showing the relative proportion of each language among the students.

|  |  |
| --- | --- |
|  | Number of students |
| English | 62 |
| German | 6 |
| Spanish | 12 |
| Russian | 9 |
| French | 8 |
| Chinese | 3 |
| **Total number of students:** | **100** |

EXERCIES NO. 5: Insert any 4 images into Word, create their captions (including numbering), and then generate their automatic list.