



## Scholarship Regulations

The Ministry of Education, Youth and Sports registered the **Scholarship Regulations of Moravian Business College Olomouc** in compliance with § 36, Paragraph 2 and 4; § 41, Paragraph 2 and § 87, Letter a) of the Act No. 111/1998 Coll., on Higher Education Institutions and on Alterations and Amendments to Other Acts (Higher Education Act) under Ref. No. MSMT-35195/2018-2 on the 13<sup>th</sup> of November 2018.

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Mgr. Karolína Gondková  
Director of the Department of Higher Education

# SCHOLARSHIP REGULATIONS



## Article 1

### Introductory Provisions

1. The Scholarship Regulations of Moravian Business College Olomouc (hereinafter referred to as “Scholarship Regulations”) have been issued in accordance with Act No. 111/1998 Coll., on Higher Education Institutions and on Alterations and Amendments to Other Acts (Higher Education Act) as amended (hereinafter referred to as “the Act”), as an internal regulation of Moravian Business College Olomouc (hereinafter referred to as the “College” or “MVSO”).
2. According to Scholarship regulations, the scholarship is paid by the College from its own funds made up by, in particular, donations, contributions, grants, endowments, study fees and grants for scholarships provided by the Ministry of Education, Youth and Sports (hereinafter referred to as the “Ministry”) in accordance with § 40 Par. 2 of the Act.
3. In addition to (the above-mentioned types of student financial support) scholarships listed in the Scholarship Regulations, a student may receive a scholarship awarded by the Ministry in accordance with the announced programs.
4. The Scholarship Regulations prescribe the types of scholarships, the conditions under which they may be awarded, and the methods for decision-making regarding such awards and their payment.

## Article 2

### Types of Scholarships

1. The following types of scholarship (financial support) can be awarded to a student by MVSO:
  - a. merit scholarship,
  - b. extraordinary scholarship,
  - c. accommodation grant pursuant to § 91 Par. 2 Letter e) of the Act,
  - d. social support pursuant to § 91 Par. 3 of the Act.
2. The authority to award scholarship also includes the authority to decide for scholarship withdrawal in cases where the student no longer fulfils the conditions for being granted a scholarship.

## Article 3

### Merit Scholarship

1. A merit scholarship can be awarded to a student for excellent study results achieved within the past academic year, subject to the conditions set and announced by the Rector for a particular academic year.
2. A merit scholarship can be obtained by any student of a study program who fulfils the conditions for being awarded a merit scholarship and who applies for it. The merit scholarship can be obtained by a student in a study program, regardless of whether they are receiving another scholarship.
3. The student applies for the merit scholarship through the Economic Department no later than the 30<sup>th</sup> of October of the relevant academic year; or within one month from the date of enrolment for studies, if the student has transferred from another study program according to Art. 5 Letter b) of Scholarship Regulations.
4. The amount of the merit scholarship is set by the Rector according to the number of students who have fulfilled the conditions for being awarded the merit scholarship for individual



periods. While making this decision, the Rector is limited by the amount of funds earmarked for scholarships by the College's approved budget.

#### Article 4 **Extraordinary Scholarship**

1. An extraordinary scholarship is a one-time scholarship that can be awarded to a student, in particular:
  - a. for excellent study results throughout the entire period of study,
  - b. for outstanding scientific, research, development or other creative results contributing to the deepening of knowledge,
  - c. in an extremely difficult social situation,
  - d. in cases worthy of special consideration, i.e. for extraordinary activities, successful sports performance or other representation of the College,
  - e. to support studies abroad under a program supported by the College,
  - f. as a reward for assistant research activities done for the College.
2. An extraordinary scholarship is usually awarded based on a student's application for a scholarship submitted through the Economic Department.
3. The Director may decide to grant an extraordinary scholarship without the student's application; concerning this decision, anyone can make a written request to the director through the Economic Department.
4. Extraordinary scholarships for student assistant research activities are awarded on the basis of an Agreement on Assistant Research Activities between the student and MVSVO.
5. An extraordinary scholarship can even be awarded repeatedly.
6. The amount of the extraordinary scholarship shall be determined by the Director or a person authorised by the Director based on delegated authority. In making this decision, they are always limited by the amount of funds earmarked for extraordinary scholarships by the College's approved budget.

#### Article 5 **Accommodation Grant**

1. An accommodation grant can be awarded to a student who
  - a. is a full-time student of a study programme,
  - b. studies in their first study programme, or has transferred from one study programme to another and their previous study was recognized; transfer means the completion of one study programme and admission to another study programme of the same or similar content; in the case of concurrently studied study programmes, the student is credited no more than once in the study programme in which they were enrolled earlier,
  - c. does not exceed the standard period of study in an ongoing study program or in any of the concurrently studied study programs,
  - d. does not reside in the Olomouc district.
2. The data obtained from the Associated Information of Students' Registers information system (for the purpose of this text, hereinafter referred to as "SIMS") and from the information system of MVSVO and the application placed by the particular student constitute the basis for awarding the accommodation grant.



3. Applications for accommodation grants shall be submitted by the student through the Economic Department no later than 30 October of the relevant academic year, or one month from the date of enrolment for studies, if the student has transferred from another study program pursuant to Art. 5 Par. 1 Letter b) of the Scholarship Regulations. The application is valid only for one academic year.
4. A student who meets all the conditions for being awarded an accommodation grant can be entitled to receive it starting on the first day of the semester in which the student commenced their studies at the College. The conditions set down in Par. 1, Letter b) are maintained, if the student is enrolled in the study programme into which they entered from the study programme listed in Par. 1 Letter b), or if the Director, for valid reasons, allows for an exception.
5. An entitlement to an accommodation grant does not arise for the months of July and August. A student is entitled to an accommodation grant for each calendar month for which they meet all the conditions. Entitlement to payment of the accommodation grant arises starting on the first day of the month in which the student commences their studies.
6. The accommodation grant cannot be paid out:
  - a. for any and all whole months included in the period of the interruption of the studies of a student,
  - b. starting from the month following the date of termination of studies pursuant to § 55 and § 56 of the Act,
  - c. from the month following the date on which a change in the conditions governing the awarding of the accommodation grant occurred.

#### Article 6 Social Support

1. A student who has been awarded a child allowance under a specific legal regulation<sup>1)</sup> is entitled to social support. Such a student is entitled to a social support if the decisive family income determined for the purpose of the child allowance does not exceed the product of the family subsistence minimum and the coefficient of 1.5. The scholarship is awarded for a standard study period of ten months in an academic year. Entitlement to support is proven by a written confirmation issued by the State Social Support body upon request. The support confirmation is valid for twenty-one (21) months after the end of the quarter for which the family income was collected. A student can only claim support once for a certain period of time.
2. A social scholarship can be awarded only to a student who has not exceeded the standard period of study in an ongoing study period or in other concurrently studied study programmes.
3. A student who fulfils the conditions under Par. 1 is entitled to apply for the award of social support by 30 October of the relevant academic year at the latest; if the student fulfils the conditions pursuant to Par. 1 above, the student is entitled to submit an application at any time during the academic year. The application for social support is submitted by the student through the Economic Department, and the application is valid for one academic year.
4. A student is entitled to social support during the standard period of study for each full calendar month for which they meet the conditions for awarding social support, however, the entitlement to social support does not arise for the months of July and August.
5. The amount of social support is stipulated in § 91, Par. 3 of the Act.

<sup>1)</sup> § 17 of Act No. 117/1995 Coll., on State Social Support, as amended



## Scholarship Regulations

### Article 7

#### General Provisions

1. The award of scholarships shall be decided by the director or by an authorised person on the basis of delegated authority and proposals received by the Economic Department.
2. The decision to award a scholarship is subject to § 68 of the Act. The decision is delivered directly into the student's own hands. If it is not possible to deliver the decision in this way, the decision shall be delivered by public notice pursuant to § 69a, Par. 2 of the Act. For legal persons the decision is delivered via the public data network to their data box, if the student provided it.
3. Scholarships are paid by bank transfer to the student's bank account, or, in exceptional cases, they can be paid out in cash at the MVSO cash register.
4. Merit scholarships, accommodation grants and social support are to be paid back later. Payment dates are set when the data from SIMS has been updated and the contribution, scholarship grant has been obtained.
5. A student may be awarded more than one type of scholarship if the conditions for doing so are fulfilled.
6. The student is obliged to immediately inform the Economic Department of all facts that may have an effect on the granting and payment of a scholarship.
7. If a student is in default, i.e. fails to fulfil their pecuniary obligations to MVSO, it may lead to a cessation of the payments of scholarships to the student by the College, with the exception of accommodation and social support.

### Article 8

#### Revoking Provisions

The Scholarship Regulations of Moravian Business College registered by the Ministry on 28<sup>th</sup> March 2017 under Ref. No. MSMT-4914/2017-1 are hereby revoked.

### Article 9

#### Force and Effect

Pursuant to § 36, Par. 4 and § 41, Par. 2 of the Act, these Scholarship Regulations enter into force and effect on the day of their registration by the Ministry.